

Request for Statement of Qualifications
Airport Wildlife Hazardous Assessment (WHA)
Huntington Tri-State Airport (HTS)
Huntington, WV

The Huntington Tri-State Airport (HTS) is seeking the professional services of a qualified airport wildlife biologist to: (1) conduct an Airport Wildlife Hazard Assessment; (2) Prepare a mitigation plan (Wildlife Hazard Management Plan (WHMP)); and conduct annual wildlife training in accordance with Federal Aviation Administration (FAA) Title 14 CFR 139.337. The WHA shall include prioritized recommendations for mitigating any hazardous wildlife measures identified. The consulting services shall be administered by the designated staff, and will commence following the execution of a contract with the selected respondent.

Deadline for submittals is July 30, 2010 at 02:00pm EST.

Consultants must be familiar with and comply with FAA Advisory Circular 150/5200-36, *Qualifications for Wildlife Biologists Conducting Wildlife Hazard Assessments and Training Curriculums for Airport Personnel Involved in Controlling Wildlife Hazards at Airports*. The Wildlife Hazard Assessment must be conducted in accordance with Advisory Circular 150/5200-33B.

To meet the requirements of §139.337(c) and (f)(7), wildlife management biologist (from now on referred to as a “qualified airport wildlife biologist”) must:

- a. Have the necessary academic coursework from accredited institutions and work experience to meet the qualifications of a GS-0486 series wildlife biologist as defined by the U.S. Office of Personnel Management classification standards (Appendix A); **or** be designated as a Certified Wildlife Biologist by The Wildlife Society (<http://www.wildlife.org>) **and**,
- b. Have taken and passed an airport wildlife hazard management training course acceptable to the FAA Administrator (Appendix B) **and**,
- c. While working under the direct supervision of a qualified airport wildlife biologist, have conducted at least one Wildlife Hazard Assessment acceptable to the FAA Administrator (as described in §139.337(c)). **and**,
- d. Have successfully complete at least one of the following within the past 3 years:
 - (1) An airport wildlife hazard management training course that is acceptable to the FAA Administrator (Appendix B) **or**,
 - (2) Attendance, as a registered participant, at a joint Bird Strike Committee–USA/Bird Strike Committee–Canada annual meeting, **or**,
 - (3) Other training acceptable to the FAA Administrator.

Firms wishing to conduct this WHA, prepare the WHMP or provide the requisite training shall provide with their proposal documentation verifying they meet the requirements outlined above.

¹ Appendix B also contains instruction for those wishing to establish a training program to train wildlife biologist for designation as “qualified airport wildlife biologist” by the FAA Administrator.

A Wildlife Hazard Assessment should include, at a minimum:

1. An analysis of the events or circumstances that prompted the assessment.
2. Identification of the wildlife species observed and their numbers, locations, local movements, and daily and seasonal occurrences.
3. Identification and location of features on and near the airport that attract wildlife.
4. A description of wildlife hazards to air carrier operations.
5. Recommended actions for reducing identified wildlife hazards to air carrier.
6. The wildlife hazard assessment must be submitted to the FAA for approval.

Responses should include:

1. The firm's legal name, address and telephone number; and
2. The names, experience and qualifications of the staff to be assigned to project, including availability, and knowledge of FAA Wildlife Hazard assessment regulations, policies and procedures; and
3. A description of the firm's recent experience in conducting Wildlife Hazard Assessments, and how many assessments and what airports the firm has completed them for; and
4. A description of the firm's understanding of HTS's operations and issues; and
5. A description of the firm's capability to meet time and project budget requirements; and
6. The firm's timeline to complete a thorough field analysis report and, if applicable, to develop the WHMP; and
7. The firm's references.

Proposals will be evaluated according to the following factors:

1. Qualifications of the firm and the professional personnel assigned to the project; and
2. The wildlife experience of the firm and assigned personnel at airports; and
3. The firm's capability to meet time and project budget requirements; and
4. The firm's knowledge of FAA Wildlife Hazard assessment regulations, policies and procedures; and
5. The firm's timeline to complete a thorough field analysis report and submit the WHMP; and
6. The firm's familiarity with the airport and the local wildlife and its habitat requirements.

Following receipt of the Statements of Qualifications, the Airport shall review all responses and select a firm. The Huntington Tri-State Airport reserves the right to: (1) Award this contract in whole or in part, depending on federal funding availability; (2) Waive any formality and reject any or all submissions; and (3) Conduct interviews to help determine the best qualified firm.

All firms must submit their proposal no later than the deadline date to: Jerry Brienza, Airport Director, Huntington Tri-State Airport, 1449 Airport Road, Huntington, WV 25704.

For questions regarding this SOQ, please contact Jerry Brienza at 304-453-2801 or jbrienza@tristateairport.com.